

Printable Spelling Quiz GPT User Guide

Updated beginner guide for the current Printable Spelling Quiz GPT flow.

Use this guide for the live workflow

This version reflects the current activity-count flow, author/link questions, optional certificate upload, PDF edit loop, cover flow, author name on cover, and optional KDP copy step.

It replaces older page-count and default-certificate wording from the previous guide.

- Use this before creating a spelling quiz pack.
- Answer one GPT question at a time.
- Do not skip the PDF edit step before cover creation.
- Use the separate prompt PDFs when edits, KDP checks, or promo copy are needed.

1. What This GPT Creates

This GPT creates KDP-style printable spelling quiz pack interiors. It builds the workbook pages first, then exports one combined interior PDF after the content is complete.

Allowed interior pages

Title page, copyright page, how-to-use page, optional table of contents, spelling activity pages, answer key pages, and an optional uploaded certificate file page.

The optional certificate is not generated from scratch. It is inserted only when the user uploads an approved finished certificate file.

Not included inside the interior

- No default generated certificate page.
- No review word list pages or publisher review notes in the final PDF.
- No lesson plans, classroom guides, drawing-line matching, unrelated games, math pages, or extra worksheet types.
- No theme-picture images, clipart, icons, characters, animals, or decorative image pages inside the workbook.
- The only allowed image/file exception inside the interior is the optional uploaded certificate file.

2. How To Answer The GPT Questions

Basic rule

The GPT asks one question at a time.

When it shows numbered choices, type the number only.

When it asks for custom text, type the exact wording you want.

Do not answer several future questions at once.

The exact title, subtitle, author name, and website/link are treated as book details. They should not change the spelling words, examples, answers, or activity style.

If a PDF or cover edit is needed later, use the right prompt type. Content edits, PDF layout edits, cover image edits, KDP formatting checks, and promo copy are separate steps.

3. Question 1 - Grade Or Level

The current GPT starts at Grade 1. It no longer offers Preschool, Pre-K, Kindergarten, toddler, nursery, or pre-reader levels.

GRADE MENU

What grade level is this spelling quiz pack for?

1. Grade 1
2. Grade 2
3. Grade 3
4. Grade 4
5. Grade 5
6. Grade 6
7. Grade 7
8. Grade 8
9. High School
10. Homeschool Beginner
11. Homeschool Intermediate
12. Homeschool Advanced
13. Custom Grade Level

Custom grade rule

If Custom Grade Level is selected, the GPT asks for the exact level.

Custom levels must be Grade 1 or higher.

If the user asks for anything below Grade 1, the GPT asks them to choose Grade 1 or higher.

4. Question 2 - Activity Count

The user now chooses the number of printable activities, not the final PDF page count.

ACTIVITY COUNT MENU

How many printable activities do you want?

1. 10 activities
2. 20 activities
3. 30 activities
4. 40 activities
5. 50 activities
6. Custom number of activities (50 or less)

Important activity-count rules

- Answer keys and support pages are added automatically.
- The final PDF page count will be higher than the number of activities.
- Do not ask for old 25-page, 50-page, 75-page, or 100-page pack sizes.
- Custom activity count must be 1 to 50.
- For each selected activity, the GPT creates one activity page followed immediately by its matching answer key page.

5. Question 3 - Theme

The user chooses one theme. If Custom Theme is selected, the GPT asks what custom theme to use.

THEME MENU - PART 1

1. General Classroom
2. School Life
3. Back To School
4. Library And Reading
5. Friendship
6. Kindness
7. Family
8. Community Helpers
9. Farm Life
10. Farm Animals
11. Pets
12. Wild Animals
13. Ocean Animals
14. Nature
15. Weather
16. Seasons
17. Space
18. Science
19. Human Body
20. Healthy Habits
21. Food
22. Sports

5. Question 3 - Theme Continued

THEME MENU - PART 2

- 23. Travel
- 24. Construction
- 25. Safety
- 26. Holidays
- 27. Adventure
- 28. Fairy Tales
- 29. Fantasy And Magic
- 30. Superheroes
- 31. Robots
- 32. Mystery
- 33. Jungle Adventure
- 34. Ocean Adventure
- 35. Space Adventure
- 36. Spelling Bee Competition
- 37. Classroom Contest
- 38. Confidence And Courage
- 39. Growth Mindset
- 40. Teamwork
- 41. Funny And Silly Words
- 42. Mixed Everyday Themes
- 43. Mixed Multi-Theme Pack
- 44. Custom Theme

Custom theme rule

If Custom Theme is selected, the GPT asks: What custom theme should I use?

The selected theme guides word choice and page titles, but it should not add clipart or image-heavy pages.

6. Questions 4 And 5 - Word Type And Difficulty

QUESTION 4 - WORD TYPE

1. Regular Grade-Level Words
2. Phonics Pattern Words
3. Vocabulary-Building Words
4. Review Words
5. Curriculum-Style Words
6. Spelling Bee Style Words
7. High-Frequency Words
8. Mixed Word Types
9. Custom Word Direction

QUESTION 5 - DIFFICULTY

1. Easy
2. On-Level
3. Gradual Progression
4. Mixed Practice

Custom word direction rule

If Custom Word Direction is selected, the GPT asks what kind of spelling words it should create.

The GPT should not ask the user to provide a word list.

7. Questions 6 And 7 - Format And Tone

QUESTION 6 - QUIZ FORMAT

1. Standard Spelling Quiz Pack
2. Spelling Bee Round Pack
3. Weekly Quiz Pack
4. Practice Quiz Pack
5. Multiple Choice Spelling Pack
6. Fill In The Missing Letter Pack
7. Circle The Correct Spelling Pack
8. Word Scramble Spelling Pack
9. Matching Without Lines Pack
10. Mixed Quiz Pack

QUESTION 7 - TONE

1. Simple And Clean
2. Fun And Playful
3. Calm And Academic
4. Colorful And Kid-Friendly

8. Activity Format Rules

Mixed Quiz Pack

Mixed Quiz Pack may include spelling quiz pages, spelling bee round pages, multiple choice pages, fill-in pages, circle-the-correct-spelling pages, word scramble pages, and matching without lines pages.

Multiple Choice

Multiple Choice uses exactly 6 questions per page.

The score line must say: Correct: ____ / 6.

The answer key must list exactly 6 answers.

Matching Without Lines

Matching Without Lines uses exactly 8 items per page.

It uses answer choices A-H only.

The score line must say: Correct: ____ / 8.

It must not create matching pages that require drawing lines.

9. Questions 8 To 11 - Title, Subtitle, Author, Link

QUESTION 8 - TITLE

What exact title should appear inside the printable PDF?

Use this exact title on the interior title page and any front cover option later.

Do not rewrite, shorten, or improve the title.

QUESTION 9 - SUBTITLE

What exact subtitle should appear inside the printable PDF?

Use this exact subtitle on the interior title page and any front cover option later.

If no subtitle is wanted, type: No subtitle.

QUESTION 10 - AUTHOR NAME

What author name should appear inside the printable PDF?

Use this exact author name on the title page and copyright page.

If no author name is wanted, type: No author.

QUESTION 11 - WEBSITE OR LINK

Do you have a website or link you want to add in the PDF?

Use this exact website or link below the author name on the title page only.

If no link is wanted, type: No link.

10. Question 12 - Final PDF Style

PDF STYLE MENU

What final PDF style should I use?

1. Black-and-white printable PDF
2. Color-accent printable PDF

Style rule

- Both options use the same compiled HTML/CSS layout.
- The PDF style choice changes color only.
- Black-and-white uses the same layout with color removed only.
- Color-accent uses the approved color-accent CSS.
- Do not create separate layouts, templates, renderers, or page structures for the two styles.
- The final PDF is created only after the content is complete and the final section audit option is handled.

11. Question 13 - Optional Certificate Upload

CERTIFICATE MENU

Do you want to upload your own finished certificate file for the final PDF?

1. Yes, I will upload my finished certificate file
2. No certificate page

If the user chooses option 1

Ask them to upload one finished certificate file.

Accepted file types: PDF, PNG, or JPG. PDF is preferred.

The file must be one page and fit the portrait book interior.

A landscape-style certificate design is allowed if it sits inside a portrait-page file.

White space is allowed. Full-page artwork is not required.

Certificate style reminder

If black-and-white PDF was selected, upload a black-and-white or grayscale certificate.

If color-accent PDF was selected, upload a color or grayscale certificate that matches the book style.

The GPT must not recolor or convert the certificate.

12. Certificate Execution Rules

Use exactly as uploaded

Insert the approved certificate file as the final page of the interior PDF.

Do not recreate, redraw, redesign, crop, rotate, stretch, trace, recolor, or edit the certificate file.

Do not place text, names, dates, page numbers, borders, boxes, or decorations over the uploaded certificate.

Reject these files

- True landscape-page files for this portrait interior.
- Sideways files.
- Multi-page certificate files.
- Unfinished templates that need GPT text added.
- Wrong-size files that do not fit the portrait book interior.

If no approved certificate is uploaded

Do not include any certificate page.

Do not use a default certificate.

Do not generate a replacement certificate from scratch.

13. Content Generation And Section Audits

Before output, the GPT creates a Book Details Map and a Selection Compliance Map. Then it builds the Pack Plan.

Book Details Map includes

Exact title.

Exact subtitle.

Exact author name.

Exact website/link if provided.

Certificate choice.

Uploaded certificate status.

Selection Compliance Map includes

Grade level.

Selected activity count.

Theme.

Word type.

Difficulty.

Quiz format.

Tone.

14. Section Output And Audit Choices

Section output rule

Generate up to 10 printable interior pages per response.

Do not create HTML or PDF during the 10-page content sections.

Every activity page must be followed immediately by its matching answer key page.

If a section would end with an unpaired activity page, stop before that activity page.

AFTER A NON-FINAL SECTION

1. Audit this 10-page section and rewrite only broken pages
2. Continue with the next 10 pages
3. Stop here

AFTER THE FINAL SECTION

1. Yes, audit this final section and rewrite only broken pages
2. No, continue to the PDF formatting step

Audit rules

- If broken pages are found, rewrite only the broken page or broken page pair.
- If a page is rewritten during an audit, the rewritten version becomes the approved version.
- Old broken versions, duplicate versions, and failed audit versions must be discarded.

15. Final Interior PDF Export

After all selected activities, matching answer keys, support pages, optional uploaded certificate file, and the final audit option are complete, the GPT creates the final interior PDF.

Final PDF rules

Export one combined printable interior PDF.

Do not create one PDF per page.

Do not create one PDF per 10-page section.

Do not ask the user to combine PDFs.

Use one fixed 8.5 x 11 page wrapper per approved source page.

Do not deliver a PDF with extra rogue pages or split worksheet blocks.

Expected count example

For 10 activities with title, copyright, and how-to-use only, expected count is 23 pages.

If an approved certificate file is uploaded, expected count is 24 pages.

Larger activity counts increase the page count automatically.

16. PDF Formatting Edits Before Cover

After the final interior PDF is delivered, the GPT asks for PDF formatting edits before the cover step.

PRE-COVER PDF EDIT QUESTION

Do you want any PDF formatting edits before the cover?

1. Yes, edit the PDF formatting
2. No, continue to create the cover

PDF edits are layout-only

They can adjust spacing, padding, margins, fonts, boxes, page layout, and formatting.

They must not change words, answers, page titles, page order, quiz format, grade level, theme, examples, activities, author name, website link, or certificate choice.

AFTER A CORRECTED PDF

Do you want more PDF edits or do you want to create your cover?

1. Yes, I want more PDF edits
2. No, continue to create the cover

17. Front Cover Flow

The cover happens only after the final interior PDF exists and the PDF edit loop is finished.

COVER QUESTION

Your final interior PDF has been created. Next, do you want a front cover for this book?

1. Yes, create a front cover
2. No, I am done

IF YES

What do you want me to create?

1. Front cover prompt only
2. Front cover image

Cover detail rules

Use the exact title and subtitle already collected during intake.

If an author name exists and is not No author, place it at the bottom of the cover.

If the author name is blank or No author, omit the author line entirely.

Do not ask for title, subtitle, author name, or website/link again during cover flow.

18. Optional KDP Listing And Promo Copy Flow

After the final cover prompt or final cover image is complete, the GPT can offer optional listing and promo copy. This step creates text only. It does not change files.

POST-COVER COPY MENU

Do you want me to create KDP listing and promo copy for this book?

1. Book description
2. Promo blurbs
3. Hook lines and taglines
4. Listing copy and back-cover style text
5. A+ Content copy
6. Promo angles and positioning ideas
7. Promo emails and launch copy
8. Author bio and supporting platform copy
9. All of the above
10. No, I am done

Option 9 includes

KDP book description, 10 hook lines, 10 taglines, back-cover copy, 5 promo angles, 3 short promo blurbs, 3 launch emails, A+ Content headline/body copy, and a short author bio.

19. Which Prompt PDF To Use

Content Editing Prompts

Use before final export when page content is wrong, a page is missing, an answer key does not match, or one broken page needs rewriting.

PDF Editing Prompts

Use after a PDF exists and the issue is layout-only: spacing, margins, boxes, padding, overflow, Multiple Choice spacing, or Fill-In spacing.

Image Editing Prompts

Use only for front cover image edits. Do not use it for the interior PDF.

KDP Formatting Prompts

Use after final PDF and cover are ready to check upload readiness, trim, bleed, margins, page count, cover inputs, certificate handling, and KDP Previewer issues.

KDP Listing And Promo Copy Prompts

Use after final PDF and cover are done to create descriptions, hooks, taglines, blurbs, emails, A+ copy, author bio, and platform copy.

20. Common Problems And What To Say

PDF link is slow

Wait a few minutes and check the Downloads folder.

A page is broken

Use a content-edit prompt to rewrite only the broken page or page pair.

Answer key does not match

Fix only the activity and answer key pair. Keep unrelated pages unchanged.

PDF spacing is bad

Use a PDF-edit prompt. Edit layout only. Do not change approved content.

Cover starts too soon

Return to the PDF edit question before cover creation.

KDP upload issue appears

Paste the exact KDP Previewer or upload message into the chat and use the KDP Formatting Prompts PDF.

21. Final Checklist

- The selected grade is Grade 1 or higher.
- The selected activity count is correct.
- The selected theme, word type, difficulty, format, and tone are correct.
- The title, subtitle, author name, and website/link are exact.
- The certificate choice is correct.
- If a certificate is used, it was uploaded as a finished file and inserted as-is.
- Every activity page has its matching answer key immediately after it.
- There are no drawing-line matching pages.
- There are no Publisher Review Notes or Review Word List pages in the final PDF.
- The final PDF downloads and has no rogue extra pages.
- PDF edits are done before cover creation.
- The cover uses the exact title and subtitle.

21. Final Checklist Continued

- The cover includes the author name at the bottom only if one was provided.
- Optional KDP listing and promo copy happens only after the cover is done.
- KDP formatting checks happen only after final PDF and cover assets are ready.
- The user uses the correct prompt PDF for the stage they are in.
- Content edits, PDF layout edits, cover edits, KDP checks, and promo copy stay separate.

Clean order

Intake -> content sections -> final audit -> final PDF -> PDF edits -> cover -> optional KDP formatting checks and/or KDP listing/promo copy.

End of guide.